



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, March 22, 2022 ♦ 7:00 pm Boardroom

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Aidan O'Brien (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

- 1.1 Opening Prayer
Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen
- 1.2 Attendance
- 1.3 Approval of the Agenda Pages 1-2
- 1.4 Declaration of Interest
- 1.5 Approval of Committee of the Whole Meeting Minutes – February 15, 2022 Pages 3-6
- 1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

- 4.1 Unapproved Minutes of the Regional Catholic Parent Involvement Committee Pages 7-10
- February 23, 2022
- 4.2 Unapproved Minutes of the Student Transportation Services Board of Directors' Pages 11-14
Meeting – February 24, 2022

5. Committee and Staff Reports

- 5.1 Financial Reports as of February 2022 (to be distributed)
Presenter: Scott Keys, Superintendent of Business & Treasurer
- 5.2 Trustee Determination- - 2022 Elections Pages 15-17
Presenter: Scott Keys, Superintendent of Business & Treasurer
- 5.3 Right to Read Inquiry Pages 18-19
Presenter: Lorrie Temple, Superintendent of Education
- 5.4 Summer School 2022 Pages 20-21
Presenter: Rob De Rubeis, Superintendent of Education



6. Information and Correspondence

6.1 COVID Update

7. Trustee Inquiries

8. Business In-Camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiations with employees of the board; or
 - e. Litigation affecting the board.

9. Report on the In-Camera Session

10. Future Meetings and Events

Page 22

11. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen

12. Adjournment

Next meeting: Tuesday, April 19, 2022, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, February 15, 2022 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Aidan O'Brien (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 15, 2022 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – January 18, 2022

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the January 18, 2022 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

**4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting
– January 18, 2022**

Moved by: Dan Dignard

Seconded by: Carol Luciani ask for regulation

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of January 18, 2022.

Carried

5. Committee and Staff Reports

5.1 School Year Calendar 2022-2023

Superintendent Keys Temple presented the proposed 2022-2023 elementary and secondary calendars. The calendars are in compliance with Regulation 3-4. An overview of the consultation and planning process was shared along with a summary of PD Day topics. It was noted that the school year consists of 194 school days with from September 1, 2022 to June 29, 2023 and that the Christmas break is being proposed from December 26, 2022 to January 6, 2023.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2022-23 School Year Calendars for Elementary and Secondary schools.

Carried

5.2 De-streaming

Superintendent Temple outlined the 2021 Ministry of Education directive to implement a Grade 9 Mathematics De-streamed course by September 2021. A summary of the objectives of De-streaming was shared including the phase out of Grade 9 Academic and Applied courses, dismantling systemic discrimination and removing barriers. A Board level team with Superintendents, members of SAT team, Administrators, Special Education and Curriculum Lead as well as Math teacher/Department Head was established to review the goals and objectives of De-streaming. The team created resources for students and teachers such as newsletters, BHNmath website, video series, regular check-ins for educators and information packages. The team will continue to work on supporting educators in preparation for de-streaming.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District Board receives the De-streaming report.

Carried



5.3 PPM 167 – Online Learning Graduation Requirement

Superintendent Temple shared a summary of PPM 167 which outlined how to operationalize the 2019 announcement for the cohort of Grade 9 students entering 2020-21 needing to earn 2 online credits to obtain their Ontario Secondary School Diploma. Eligible credits will be considered for all online learning credits earned at a schools authorized to offer credits. Up to one credit completed by Grade 9 students in 2020-21 during the school closure may be counted towards the graduation requirement. It was noted that there is an OPT out for families regarding the mandatory online credits. The bord will offer six eLearning courses as well as belong to the OeLC Consortium offering a variety of course for our students.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic School Board receives the PPM 167 – Online Learning Graduation Requirement report.

Carried

6. Information and Correspondence

6.1 COVID Update

Director McDonald reviewed the updated confirmation of screening process which has been migrated to an online version. Families can still submit a paper version if they wish. The government has made a commitment that staff returning from being symptomatic can access rapid antigen tests. COVID Vaccination clinics continue to be held by public health units in some of our schools. Short term virtual learning that was made available for the return from Christmas break will be ending on February 18, 2022 with an expectation that students return to in-person learning.

6.2 Budget Consultation Survey

Superintendent Keys shared a preview of the 2022-23 Budget Consultation Survey. The survey will available until March 11, 2022.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries

Trustee Chopp requested an update on the status of the board signage at the Catholic Education Centre. Superintendent Keys advised the that sign is currently in the process to be replaced with a modernized sign.

8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the February 15, 2022 meeting.

Carried

Next meeting: Tuesday, March 22, 2022, 7:00 p.m. – Boardroom



REGIONAL CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING
Wednesday, February 23, 2022 – 7:00 p.m.
Virtual Microsoft Teams Meeting

Present: Carol Luciani (Trustee), Robert De Rubeis (Superintendent of Education), Lorrie Temple (Superintendent of Education), Kevin Greco (Superintendent of Education), Marcia DeDominicis (Principal Lead), Keri Chartrand (Principal, St. Theresa), Sandra DeDominicis, Kim Doyle, Susan Fitzgerald, Jennifer McLaren Gibbons (Principal, St. Gabriel), Heather Graham (Principal, St. Joseph's), Rebecca Johnson, Courtney Kay, Peter Marchand (Principal, Our Lady of Providence), Stephanie Marr, Carmine McDermid, Andrea Perras, Heidi Pasztor (Principal, Our Lady of Fatima), Joseph Persia, Tammy Pogorzelski, Stéphane Rouleau (OAPCE Director), Jennifer Rudyk, Nancy Smykaluk, Kimberley Spencer (Principal, St. Mary's), Melodie Spencer (Co-Chair), April Taylor, Marie Teskey (Co-Chair), Jeff VanLeuvenhage, Dianne Wdowczyk, Gregory Wilson, Christine Yoeman, Catherine Yurcich

Guest: Dr. Jean Clinton, Clinical Professor, McMaster University

1. Opening Prayer / Land Acknowledgement

Marcia DeDominicis, RCPIC Principal Lead and Principal of Christ the King in Brantford, led the group in the opening prayer and provided the land acknowledgement by recognizing the Indigenous land on which we gather.

2. Welcome and Opening Comments

Superintendent De Rubeis welcomed Trustee Carol Luciani, all participants, and guests to the meeting. He briefly introduced the special guest presenter Dr. Jean Clinton and her presentation on self-regulation best practices for parents.

3. Approval of Agenda – February 23, 2022

Moved by: Marcia DeDominicis

Seconded by: Kerri Chartrand

THAT the RCPIC approves the agenda of the February 23, 2022, meeting.

Carried

Next meeting dates, time, location: April 27th, 2022, May 25th, 2022 @7:00p.m., Virtual Teams Meeting



4. Declaration of Interest - Nil

5. Approval of the Minutes – November 24, 2021

Moved by: Marie Teskey

Seconded by: Rebecca Johnson

THAT the RCPIC approves the minutes of the November 24, 2021, meeting.

6. Update from the Co-Chairs

RCPIC Co-Chairs Marie Teskey & Melodie Spencer welcomed the attendees to the meeting. They acknowledged that they would uphold the Board's spiritual theme of 'Rebuild, Restore, Renew Together' throughout this academic year. Both Co-Chairs share the same heart and hope for mind, body, and spiritual growth to support students through RCPIC. They were grateful and encouraged to have Dr. Jean Clinton speak at the meeting. They thanked the organizers for their time for facilitating the meeting.

7. OAPCE Update

No report.

8. Child Mental Health – Self-Regulation Best Practices

8.1 Dr. Jean Clinton BMus, MD, FRCP(C) – Clinical Professor McMaster University, Department of Psychiatry and Behavioural Neurosciences

Dr. Jean Clinton thanked the Board for the invitation to speak at the meeting. She gave a brief introduction related to her personal background in education, as well as her presentation for the evening about self-regulation and the brain.

Dr. Clinton began her presentation with her understanding of the passing of knowledge by Indigenous Elders. The passing of knowledge includes the interests of the next 7 generations when decisions are being made when related to raising our children. She also recalled work being conducted by her colleagues within her department at McMaster University to study parents who reported moderate to high levels of concern about the impact of COVID-19 on their children. Concerns related to managing children's stress, managing screen time, learning, managing time, and uncertainty of pandemic regulations are being considered. Concern for one's own healthy mind as a parent is important to create a healthy mind for a child. The uncertainty of COVID-19 makes one's brain yield control to the limbic system, instead of engaging with the rational "brain" to keep oneself on track.



She noted the four challenges to a healthy mind and our ability to self-regulation of the mind during uncertain times. The four challenges include distractibility which can be accounted in 47% of adults, loneliness when self isolating, instead of physically distancing with loved ones, negative self-talk and depression, and loss of meaning and purpose in life. She then noted the four pillars of a healthy mind, specifically awareness, connection, insight, and purpose which can be practiced by both parents and children according to Dr. Richard Davidson. COVID-19 has provided opportunities for families to practice the four pillars of a healthy mind despite the pandemic and its restrictions.

The brain is a social organ, wired to connect. The modern human brain's primary environment is our matrix of social relationship. The foundation of self-regulation is that our brains can be changed by our experiences, whether positive or negative, called neuroplasticity. When discussing self-regulation and asking where behaviour comes from in children, consider that actions are behaviours not just misbehaviours when parents intervene to support children. The environment helps learning and our neurons grow as the more one learns, the more connections neurons make; this is not just genetic. The brain is hierarchical from bottom to top and from simple to complex, specifically the neocortex, limbic, diencephalon, and down to the brain stem. Self regulation and repeated experiences begin in the brain stem which must be regulated, then one can relate, and then reason and where reflection can occur in this order. Mind set matters as what we think, affects how we feel, determines how we act which can lead to punishments and rewards of behaviour. Thinking of one's child as struggling to handle something difficult, encourages the parent to help them through their distress through self-regulation.

What is self-regulation (according to Dr. Stuart Shanker)? How effectively and efficiently a person deals with stress and then recovers. The brain responds to stress with processes that consume energy. Followed by restorative processes to recover from energy expenditure.

All behaviour has a reason, specifically children will do well if they can. Parents can try and see the world from the child's perspective. Today, children may know nothing about COVID-19 but have been living in varied circumstances for the last few months. If parents believe that stress is the underlying issue for most behaviour, they will seek to find the source of the stress. Consider the domains of self-regulation and ask where the stressor is occurring, specifically biological, prosocial, social, cognitive, or emotional. Each domain has its own stressors and interacts with the other domains. Parent's can ask where is behaviour coming from, and why now to act as "stress detectives" and reframe the behaviour? The five steps of self-regulation to recognize stressors, reframe the behaviour, respond, reduce stressors, and reflect to enhance stress awareness. There are red brain teaching moments and how to look at these with soft eyes, instead of yelling, threats we don't mean, humiliation, losing our temper, bribing, or feeling guilt for how we respond. There are ways to recognize the stressors, specifically by hitting the "pause button" and asking "why", the 5 domains where stress and dysregulation can occur, and common stressors. A shift from a judgemental mind set to that of curiosity, to reframe questions



about if a child who “won’t” do what you want instead of understanding the child maybe “can’t” do what you want just yet. What is our connecting, to directing to correcting ratio?

Dr. Clinton remarked on the three levels of stress: positive (brief increases in heart rate, mild elevations in stress hormone levels, tolerable (serious, temporary stress responses, buffered by supportive relationships), and toxic (a prolonged activation of stress response systems). Self-regulation is not the elimination of all stresses, but rather responses to stress either as a fight or flight response. There are three great states of mind to help students thrive: safe (emotionally, physically, etc., to create safe spaces and communicate), significant (having value/worth, being valued, belonging, and connection) and situated (helping to figure out one’s direction, purpose, goals, and decision making).

Self-regulation begins with parents first to find their own calm, joy, and to take some “you time” before supporting children with their self-regulation. Children that have the support of adults in their live and that they feel safe, significant, and situated can create a sense of resilience, have self-regulatory and self-efficacy capacities, and promote hope and faith.

Dr. Clinton asked participants to stop and think of three occasions when they were grateful (an attitude of gratitude can diminish stress, build neuropathways in the brain, and help to connect to others).

A question-and-answer period took place with Dr. Jean Clinton. She noted that school districts in Canada and the United States are moving away from looking at school as strictly an academic environment and moving towards self-regulation and social development for students that would help to increase academic performance. The Board has worked closely with Dr. Stuart Shanker and Dr. Susan Hopkins, provided over 300+ staff self-regulation training, and have developed a three-year plan for self-regulation in all areas of academics, policy, and communication with staff, parents, and students.

9. Closing Remarks/Adjournment

Marcia DeDominicis thanked Dr. Jean Clinton for her work, messaging, passion, and taking the time to speak with the Board this evening. They also thanked members and guests for their continued support and for taking the time to attend the meeting. The next RCPIC meeting is scheduled for Wednesday, April 27th at 7:00p.m.

The meeting adjourned at 8:30 p.m.

MINUTES

Present: GEDSB: R. Wyszynski, Superintendent of Business & Treasurer – Director
E. Dixon, Trustee

BHNCDSB: S. Keys, Superintendent of Business & Treasurer – Director
M. Watson, Trustee – Director

CSC MonAvenir: M. Nantel, Director of Transportation – President

Regrets: GEDSB: J. Richardson, Trustee – Director, J. Roberto, Director of Education

BHNCDSB: M. McDonald, Director of Education

CSC MonAvenir: A. Blais, directeur de l'éducation CSC MonAvenir

D. Chin, Chief of Business CSC MonAvenir – Director

STSBHN P. Kuckyt, Manager of STSBHN – Secretary & Treasurer

Recording Secretary: L. Howells, Executive Assistant to the Superintendent of Business,
GEDSB

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order at 9:02 a.m.

(b) **Declaration of Conflict of Interest**

Nil

(c) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: M. Nantel

Seconded by: M. Watson

THAT the STSBHN Board of Directors approve the February 24, 2022 agenda.

Carried

B - 1 **Annual General Meeting**

(a) **Appointment of the STSBHN Directors**

P Kuckyt stated as per the corporation's by-laws, the appointment of the STSBHN Directors is required during the Annual General Meeting.

Moved by: S. Keys

Seconded by: R. Wyszynski

RESOLVED that the following persons be and are hereby appointed a director of the Corporation, to hold office until the next annual general meeting of members or until a successor has been duly appointed:

Mario Nantel

Dereck Chin

Rafal Wyszynski

James Richardson

Scott Keys

Mark Watson

Carried

(b) **Appointment of the STSBHN Officers**

P Kuckyt stated as per the corporation's by-laws, the elections of the STSBHN Officers are needed for the position of President, Secretary and Treasurer and called for nominations for 2022.

S. Keys nominated R. Wyszynski as President, who accepted the nomination.

R. Wyszynski nominated P. Kuckyt as Secretary/Treasurer, who accepted the nomination.

Moved by: S. Keys

Seconded by: M. Nantel

THAT the Elections for STSBHN Officers for 2022 be as follows:

President: R. Wyszynski

Secretary/Treasurer: Philip Kuckyt

Carried

(c) **Appointment of the 2021-22 Auditors**

P. Kuckyt stated as per the corporation's by-laws, the appointment of the auditors is required during the annual general meeting. P Kuckyt provided a historical overview of the assignment of auditor, the rationale for the selection and the cost implications.

Moved by: R. Wyszynski

Seconded by: M. Nantel

THAT the STSBHN Board of Directors appoint Millard, Rouse and Rosebrugh LLP to audit the 2021-22 Financial Statements.

Carried.

(d) **2020-21 Financial Statements**

P Kuckyt reviewed the 2020-21 Financial Year End Analysis, ending August 31, 2021. P Kuckyt reported that the analysis is not a separately audited financial statement but indicated that the financial statements are audited as part of process for GEDSB and BHNCDSB annual audit process.

Moved by: M. Watson

Seconded by: S. Keys

THAT the STSBHN Board of Directors accept the 2020-21 Financial Statements as presented.

Carried

C - 1 **Approval and Signing of Minutes**

(a) **November 2, 2021 Meeting Minutes**

Moved by: M. Nantel

Seconded by: M. Watson

THAT the Minutes of the STSBHN Board of Directors Meeting, held November 2, 2021 be approved.

Carried.

D - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Policy and Procedure approval: 018-021 & 023**

P Kuckyt highlighted the proposed changes and directed the committee to the summary page.

Moved by: R. Wyszynski

Seconded by: S. Keys

THAT the STSBHN Board of Directors approve Procedures 018-021 & 023.

Carried.

E - 1 **Standing Business**

(a) **KPI's**

P Kuckyt highlighted the significant changes in the areas of Financial, Service Performance, Safety, General Ridership and Communication.

(b) **Goals and Objectives-Update and Review**

P Kuckyt highlighted the progress to date with regards to the short, medium and long-term goals and objectives.

(c) **Financial Overview**

P Kuckyt provided a high-level overview of the 2021-22 financial position as of January 31, 2022.

F - 1 **New Business**

(a) **Policy and Procedure Review: 024-028**

P. Kuckyt noted that Policy and Procedure 024-028 have been identified for review and suggested revisions were provided.

The committee agreed to provide feedback on the draft policies and procedures 024-028 to P. Kuckyt on or before April 22, 2022.

(b) **Canadian Pricing Index (CPI)**

P. Kuckyt spoke to the operator contract CPI increase of 5.7% which will put significant cost pressures on the boards in the 2022-23 School Year. The concerns over the exceptionally high CPI have been voiced to the Ministry since spring 2021. In order to minimize the transportation funding deficit position that the member school boards will find themselves in, P. Kuckyt noted there may be a need to consider bell time optimization or walking distance increased. These would require changes to procedure and a multi-year plan in order have the changes communicated to school staff, parents, and student.

In the discussion about the CPI, the following points were raised:

- Ministry is reviewing the funding formula for student transportation that may come in the 2023-24 school year.
- If courtesy transportation was changed or removed, that it would not result in any savings.
- the member boards may not have received the 2% increase in the annual GSN amounts as we were in a surplus position prior to the RFP.

- it is worth approaching operators, either at district or provincial level, to see if there is any way that we can negotiate a lower rate to the CPI amount noted in the contract.

G - 1 **Adjournment**

Moved by: S. Keys

Seconded by: M. Nantel

THAT the February 24, 2022 STSBHN Board of Directors the meeting be adjourned at 9:43 a.m.

Carried

H - 1 **2021-22 Meetings**

- Rescheduled to May 27, 2022-@ 9:00 a.m.

Draft

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: March 22, 2022
Submitted by: Mike McDonald, Director of Education & Secretary

TRUSTEE DETERMINATION AND DISTRIBUTION - 2022 ELECTIONS Public Session

BACKGROUND INFORMATION:

The municipal elections to be held in October 2022 will include the election of school board trustees. In preparation for the election, school boards are required to determine the number of trustees to be elected and the distribution of those trustees as allowed under Regulation 412/00 of the *Education Act*. In addition, school boards must determine whether to designate a trustee to low population areas. The rationale for designation of a trustee to low population areas is to ensure representation in areas in which there may be insufficient population to justify a trustee based solely on the calculation.

The *Education Act* allows district school boards to reduce their number of elected members below the number provided for in the Act and Regulation 412/00, but not below the minimum number of five members. This can only be accomplished by a resolution of the school board. If a school board chooses to exercise this option, the resolution must be passed before March 31st.

DEVELOPMENTS:

The Brant Haldimand Norfolk Catholic District School Board has four municipalities:

- The City of Brantford and the Counties of Brant, Haldimand and Norfolk.

The Board must approve the following:

1. The Number of Trustees According to the Population of the Electoral Group:

- As the Brant Haldimand Norfolk Catholic District School Board has an electoral population less than 45,000, the number of trustees for the Board is six. (*Regulation. 412/00*).

2. Low Population Representation:

- Based on the distribution, there is no need to designate a trustee to a low population area.

3. The Distribution of Trustees:

- Attached, as Appendix A, is a spreadsheet, which indicates the proposed allocation and comparisons back to 2010.

RECOMMENDATION:

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves the following:

1. THAT, for purposes of the 2022 election, the number of trustees is determined to be six.
2. THAT, for purposes of the 2022 election, the Brant Haldimand Norfolk Catholic District School Board has not designated any low population areas within its jurisdiction.
3. THAT, for the purposes of the 2022 election, the Brant Haldimand Norfolk Catholic District School Board has determined the distribution of trustees to be two trustees for the City of Brantford, two trustees for the County of Norfolk, one trustee for the County of Brant and one trustee for the County of Haldimand.

APPENDIX A

Trustee Determination and Distribution

Trustee Distribution - 2022

Municipality	Electoral Population				Trustee Distribution	
	2010	2014	2018	2022	Electoral Quotient	Number of Trustees
City of Brantford	16,233	15,096	15,512	14,407	2.768	2
County of Brant	4,777	4,367	4,240	4,209	0.809	1
County of Haldimand	5,182	4,402	4,254	3,946	0.758	1
County of Norfolk	10,249	9,420	9,254	8,664	1.665	2
Total	36,441	33,285	33,260	31,226	6.000	6

Trustee Determination - 2022

Trustee Determination by Electoral Population

- the number of trustees for Boards with an electoral population of less than 45,000 is 6 trustees

Trustee Determination by Population Density

- the number of trustees may be increased if the density factor is less than 4.0

$$\begin{aligned}
 \text{the population density} &= \frac{\text{electoral population}}{\text{area in square kilometers}} \\
 &= \frac{31,226}{4,067} \\
 &= 7.68 \text{ (density factor } \neq \text{ number of trustees)}
 \end{aligned}$$

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 22, 2022
Submitted by: Michael McDonald, Director of Education & Secretary

RIGHT TO READ INQUIRY

Public Session

BACKGROUND INFORMATION:

On February 28, 2022, the Ontario Human Rights Commission released the Right to Read public inquiry report on human rights issues affecting students with reading disabilities, such as Dyslexia. The comprehensive report included detailed findings and recommendations for the Ministry of Education, school boards, and faculties of education on curriculum and instruction, early screening, reading interventions, accommodation, professional assessments, and systemic issues. The findings and recommendations are largely focussed on the well-being and success of all students and not only those with Special Education needs.

DEVELOPMENTS:

BHNCDSB has a deep commitment to excellence in our commitments and values outlined in our Multi Year Strategic Plan focusing on: Teaching and Learning; Belonging and Wellness. Literacy and reading programs for all students, are important to the foundation of our Student Achievement Team and academic achievement of our students. The board will take time to thoughtfully review the report and the 157 recommendations shared. The board takes its direction from the Ministry of Education and will work to put any directions they share for curriculum changes into practice. These changes may include assessments, instructions, supports and services for students. The two teams- Student Achievement and Special Education will work alongside one another to implement any changes and directives.

DEFINITIONS:

Science of Reading: refers to the vast body of scientific research that has studied how reading skills develop and how reading skills develop and how to ensure the highest degree of success in teaching all children to read. It included results from thousands of peer-reviewed students and meta-analyses that use rigorous scientific methods. It is based on expertise from many fields including education, special education, developmental psychology, educational psychology, cognitive science and more.

RECOMMENDATIONS FOR BOARDS:

1. Recognize the term Dyslexia.
2. Identify and track students by the type of learning disability/academic area that is impaired (reading disability vs learning disability).
3. Collect data specific to all students with reading disabilities.
4. Early screening.

5. Curriculum and instruction that reflects the scientific research on the best approaches to teach word reading that is direct, explicit, and systematic in foundational word- reading skills. (Phonemic awareness and phonics, grapheme, decoding).
6. Reading interventions for ALL students who need them. Students do not require a formal identification or an IPRC to receive the interventions and supports they need.
7. Accommodations and modifications should be timely, consistent, effective, and supported in the classroom. Note: modifications are a rare exception and usually happen only in a few cases.
8. Professional assessment recommendations that are timely and equitable.

ALREADY IN PLACE:

1. Prior to the launch of this report, the Speech and Language Pathologists administered standardized screenings to every Grade 1 student in the board. The Student Achievement and Special Education worked together, utilizing data, to look further into phonemic awareness in our K-2 classrooms.
2. The board purchased the Heggerty program last year and trained most of our K-2 educators on how to incorporate this resource into their classrooms. It is currently being offered system wide and another call out was made to any educator still wanting the resources and training to start using it now.
3. Every Special Education Resource Teacher has participated in the online Bridge the Gap training which is a resource that provides targeted phonemic awareness instruction for students in Grade 2 - 5. Additional professional development sessions have been led by our Speech-Language Pathologists at monthly Special Education Community of Practice meetings. Learning has focused on having a better understanding of phonemic awareness, the science of reading and best practices for implementing the Heggerty 'Bridge the Gap' intervention lessons.
4. Student Achievement and Special Education Team members attended the online report share on February 28.
5. Student Achievement and Special Education Team members attended the March 3 webinar to learn more about the Right to Read and Science of Reading.
6. Student Achievement members have signed up for the full day conference on the Science of Reading on March 25.

NEXT STEPS:

1. Student Achievement Literacy Consultant, Curriculum Lead, and Superintendent for Curriculum meeting to discuss a roll out plan.
2. Work alongside Special Education to develop a 3–5 year plan for system roll out.
3. Discuss and review approaches to teaching literacy already in place for early reading across the system and what can be enhanced to support all of our students.
4. Look into resources and PD to support structured literacy among our current essential practices, putting into practice key findings and recommendations directed by the Ministry of Education.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the RIGHT TO READ INQUIRY REPORT.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Robert De Rubeis, Superintendents of Education
 Presented to: Committee of the Whole
 Submitted on: March 22, 2022
 Submitted by: Mike McDonald, Director of Education & Secretary

2022 SUMMER SCHOOL UPDATE

Public Session

BACKGROUND:

Summer School opportunities provide elementary and secondary students in the BHNCDSD an opportunity to earn Reach Ahead credits or obtain a credit(s) that may have been missed during the regular secondary school year or an additional credit towards the student's OSSD credit requirements and secondary school graduation.

DEVELOPMENTS:

A robust compliment of more than 30 summer school credit bearing courses and programs will be offered to BHNCDSD students in grades 7 to 12. Summer school is scheduled to run from July 4 - 28. The bulk of the courses will be offered online through Brightspace. Course offerings made available to current grade 7 and 8 students fulfils a compulsory graduation credit.

Course offerings include:

Grade 7 and 8 e-Learning

BTT10 – Introduction to Business	GLS10 – Learning Strategies
PAF10 – Personal Fitness	AWL10 – Visual Arts – Drawing

Grade 7 & 8 Face-to-Face

PAD10 – Physical Education – Outdoor Activities

Grade 8 (Only) e-Learning

CHV20 – Civics only (.5 credit)	CHV20 & GLC20 – Civics and Careers Concurrently (1.0 credit)
GLC20 – Careers only (.5 credit)	PAF20 – Personal Fitness (must have completed PAF10)

Grades 9-12 eLearning Credits

CHV20 (half credit) – Civics	SBI3C - Senior Science – Biology
GLC20 (half credit) - Guidance and Career	SVN3E - Senior Science Environmental Science
HRT3M - Senior Religion	PAF10 - Health & Physical
HRF30 - Senior Religion	OLC40 - Senior English
PPZ3C - Senior Health and Physical Education	GPP30 - Guidance and Career Education
ENG4U - Senior English	AWL10 - Visual Arts
GLN40 - Guidance and Career Education	GLS10 – Guidance and Career Education
ICS20 - Computer Studies	EWC4U - Senior English
HSE3E - Senior Social Science – Equity Studies	EMS30 - Senior English
ENG4C - Senior English	BTT10 - Business Studies - General
MCT4C - Senior Mathematics	PAF20 - Health & Physical Education
Credit Recovery	MCF3M - Senior Mathematics

Summer school credit offerings can be used towards the online learning graduation requirement introduced on February 1, 2022 as per PPM 167.

Other Summer 2022 Programming

St. Mary Catholic Learning Centre will offer secondary students the opportunity to participate in a one or two credit co-operative education program which will run from July 4 to August 11, 2022. Employment placements will be available across the district and will be dependent on current employer health protocols.

The Brant Haldimand Norfolk Catholic District School Board will offer the Focus on Youth Program which will include 30 hour per week leadership program for 4 weeks and 30 hour a week job preparedness program for 4 weeks for in-risk youth, Grade 9 to Grade 12, which will include an integrated opportunity to demonstrate attainment of skills, while simultaneously earning one secondary school credit.

St. Mary Catholic Learning Centre will reintroduce Ready Set Go! - Grade 9 Orientation Program (August 29, 30, 30) at each secondary brick and mortar school). Face to face summer school credit course opportunities for students at St. Mary Catholic Learning Centre – Satellite Campus in Simcoe, Ontario will also be offered.

Interested students can register through My Blueprint which is found in Brightspace. Registration deadline is June 17, 2022, and all questions regarding this matter are to be directed to summerschool@bhncdsb.ca

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the 2022 Summer School Update report.

2021-22
Trustee Meetings and Events

Date	Time	Meeting/Event
March 22, 2022	1:00 pm	Special Education Advisory Committee
March 22, 2022	7:00 pm	Committee of the Whole
March 24, 2021	1:00 pm	Faith Advisory Committee
March 29, 2022	7:00 pm	Board Meeting
April 13, 2022	3:00 pm	Executive Council Meeting
April 14, 2022	3:00 pm	Policy Committee
April 19, 2022	1:00 pm	Special Education Advisory Committee
April 19, 2022	7:00 pm	Committee of the Whole
April 21-23, 2022		OCSTA AGM & Conference
April 25, 2022	3:00 pm	Budget Committee
April 26, 2022	7:00 pm	Board Meeting
April 27, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
<i>May 1 - May 6, 2022</i>		<i>Catholic Education Week</i>
May 11, 2022	3:00 pm	Executive Council Meeting
May 12, 2022	3:00 pm	Policy Committee
May 17, 2022	1:00 pm	Special Education Advisory Committee
May 17, 2022	7:00 pm	Committee of the Whole
May 19, 2021	1:00 pm	Faith Advisory Committee
May 24, 2022	9:00 am	Student Transportation Services BHN
May 24, 2022	7:00 pm	Board Meeting
May 25, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
May 30, 2022	1:00 pm	Accessibility Steering Committee
June 2-4, 2022		CCSTA AGM
June 9, 2022	3:00 pm	Policy Committee
June 14, 2022	3:00 pm	Budget Committee
June 15, 2022	3:00 pm	Executive Council Meeting
June 20, 2022	5:00 pm	Audit Committee
June 21, 2022	1:00 pm	Special Education Advisory Committee
June 21, 2022	7:00 pm	Committee of the Whole
June 28, 2022	4:30 pm 7:00 pm	St. John's College Graduation Board Meeting
June 29, 2022	4:45 pm	Assumption College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee